

Parkinson's UK

Barnsley and District Branch

Minutes of committee meeting held on 13 August 2024

Present

Rose Crawley, Terry Kendall, Ann-Marie Sephton, Kathie Sharman, Philip Thompson, George Spencer, and Nishadi Perera.

1. Welcome

Terry welcomed everyone to the meeting.

2. Apologies for absence

Apologies were received from Alyson Francis, Ken Booth, Doris Wragg.

3. Minutes of the meeting held on 9 July 2024

The minutes of the meeting held on 9 July 2024 were agreed as a true record.

4. Matters arising

There were no matters arising.

5. Rose's updates

PUK were in the process of completing a branding refresh exercise. The key elements were a change to corporate colours and logo. As part of that exercise, PUK will issue a couple of tee shirts to volunteers in each branch/support group. Details will be appear in the next issue of Network News.

Rose sought assurance that we have risk assessments for each of our activities.

An area volunteer event will be held at the holiday Inn Doncaster on Monday 23 September. Terry confirmed that he would be attending along with Ann Marie, George and Maxine. Nishadi was also hoping to make arrangements to attend.

PUK will be moving from their offices in Vauxhall Bridge Road London to 50 Broadway.

In September, PUK will be conducting a volunteer survey. The survey is intended to ascertain what volunteers enjoy about their role and what could be done differently to make the role more effective.

Referring to our upcoming demonstration of augmented reality glasses by Strolll, Rose advised that PUK have set up a Trusted Tech Team. That team were looking at what similar products are on the market and will be issuing advice based on their research.

Chair's report

Following a video conference with Barnsley General Hospital and members of PUK staff, Terry gave an update on the Get-it-on-Time Campaign.

- a) The most significant aspects are that the hospital has introduced a template form to be use in the Emergency Department which will record if a person has Parkinson's and what time-critical medications they are on. This document will be placed on an individual's file and will then be available to all staff in all departments the person with Parkinson's may visit. Thus dispensing with the need to repeatedly tell their history.
- b) The hospital has moved to e-prescribing. This means that clinicians have immediate access to an individual's prescription which means there is little or no need for delays in contacting the hospital pharmacy.
- c) The hospital has made a two minute video explaining the introduction of these changes so that there is consistency across the hospital when dealing with PWP.
- d) It will also form part of the induction programme for newly qualified staff, 100 of whom join the Trust in September.

6. Treasurer's report

The committee noted the bank statement as at the end of July, which showed a total adjusted cash and bank balance of £35,702.15. The Town Centre Awareness stand raised £107.36. Locke Park Classic Car event raised £124.23.

Nishadi has now completed her volunteer training and has been approved as a signatory to access the branch bank account, set up volunteer expenses, service providers' invoices and pay cash into the bank account.

7. Secretary's report

No items.

8. Service Development report

Walk 25 July Manvers Lake, well attended by 9 people; 4 pwp & 3 carers & Terry and Doris.

Boxing 26 July

9 people came, 6 pwp & 3 carers

2 August 10 people came, 6 pwp & 4 carers..

9 Aug 8 people, 4 pwp & 4 carers.

It was noted that, due to problems with the fabric of the building used for the boxing, the current arrangements will cease on 31 August. However, an alternative venue is being contemplated at Wenworth. This is subject to verification.

Golfing 6 August

5 pwp & 5 carers.

The driving range has been taken over by new owners but should not affect us. A further booking has been made for September.

9. Fundraising report

Not having had a response to his initial application, Philip has made a further application to Barnsley FC for a bucket collection next year. Philip has been advised by the football club that the question of future bucket collections is being reviewed.

Just Giving donation to date £3,417.00

10. Assistant Treasurer's report

Exercise class

	<u>1st Class</u>		<u>2nd Class</u>	
1 July	8 pwp	4 carers	7 pwp	3 carers
8 July	10 pwp	4 carers	9 pwp	3 carers
15 July	11 pwp	6 carers	6 pwp	2 carers
22 July	10 pwp	4 carers	10 pwp	4 carers
29 July	10 pwp	5 carers	5 pwp	4 carers

Respite care

One carer took six hours - £124.80, seven carers took 4 hours - £582.40.

Carer at branch meeting 2.75 hours £57.20

Total for July - £764.40.

11. Membership Secretary's report

Ann-Marie reported that there were 152 members on the latest membership list.

It was noted that the membership list does not contain many phone numbers of members. Ann Marie to obtain updated data from members when attending branch meetings and the exercise class.

12. Webmaster's report

No items.

13. Any other urgent and relevant business

(a) The exercise class rota for October was agreed.

(b) Terry circulated the activity report as at August 2024.

(c) The rota for the Penistone show was agreed.

14. Date of next meeting

The next meeting will be held on Tuesday, 10 September 2024 at 7.00 p.m.