

Parkinson's UK

Barnsley and District Branch

Minutes of committee meeting held on 11<sup>th</sup> February 2025

Present

Ann-Marie Sephton, Kathie Sharman, Philip Thompson, George Spencer, Alyson Francis, Doris Wragg, Nishadi Perera.

1. Welcome

Ann-Marie welcomed everyone to the meeting.

2. Apologies for absence

Apologies were received from Terry Kendall and Ken Booth.

3. Minutes of the meeting held on 14<sup>th</sup> January 2025

The minutes of the meeting held on 14<sup>th</sup> January 2025 agreed as a true record.

4. Matters arising

- (a) Doris has now received the permit for the stall in the town centre on 10<sup>th</sup> April together with a street collection permit. The international market starts that day so there will be more footfall than normal.
- (b) No update from Rose yet regarding the exercise class at Royston.
- (c) Rose has updated the branch's activities on the PUK website and provided information regarding donations to head office. Transfers can be made to the central pot or to one of the grant projects and no minimum amount is required. Ann-Marie suggested that due to the large number of projects Terry could select a small number and circulate members for their views on which we should support.
- (d) The room has been booked for the Christmas Party on 9<sup>th</sup> December. We need to decide whether to book the entertainer or Cawthorne Band.
- (e) Eight people have now confirmed their attendance at the Stroll sessions on 20<sup>th</sup> February.
- (f) The Younger Persons Support Group will be holding their annual walk at the Yorkshire Sculpture Park in April. Other branches have made a donation in previous years but we have not so it was agreed that we would donate £300.
- (g) Doris reported that she had contacted Lisa Hammond regarding a collection at Wombwell Tesco and this has been arranged for Saturday, 5<sup>th</sup> April.

5. Rose's updates

No items.

6. Chair's report (Ann-Marie|)

(a) The Refreshed Branding

Terry has now received refreshed branding items including table cloths, tabards and collection tins. New headers and strap lines are available to download. Further items will be available as old stock is replaced.

(b) Volunteer Recruitment

Following Terry's article in the Barnsley Chronicle regarding volunteers, he has now received five responses. One person is interested in taking over Philip's role of Fundraiser and has been invited to next month's committee meeting. A second person is experienced in organising events, a third person wishes to serve refreshments at the exercise class. A fourth person wishes to help out at awareness stands and tin collections and has been invited to next month's meeting. A fifth person is to discuss with Terry where she might fit in.

(c) AGM format and procedures

Rose and Tracy Westgarth will be attending next week's AGM at which Philip will formally retire from the committee. A nomination has been received from Barrie Cooper for the role of Research Champion.

(d) Name Badges

Terry has ordered lanyards and name badges to issue to attendees at the branch meetings and exercise class. These will be collected at the end of each meeting and re-issued.

7. Treasurer's report

The committee noted the bank statement as at 31<sup>st</sup> January which showed a total adjusted cash and bank balance of £31,627.25.

Kathie expressed concern regarding the petty cash situation and said the branch needed a better system for dealing with this.

Kathie sought the committee's permission to destroy securely a large amount of paper records she held dating back many years. We need to check with Rose the timescale for destroying papers.

8. Secretary's report

No items.

9. Service Development report

Boxing - 31<sup>st</sup> January 2 pwp, 2 carers plus Terry; 7<sup>th</sup> February 3 pwp, 2 carers

Bowling, 20<sup>th</sup> March – Alyson is taking names and menu choices.

Outing to Southwell – it was suggested that we should visit beforehand as the upper two floors of the museum are only accessible by stairs.

Terry has booked a speaker from the NHS for the July meeting.

Terry has accepted an invitation to hold a coffee morning at Staincross Methodist Church, Mapplewell, on Saturday, 31<sup>st</sup> May. Volunteers will be needed to serve coffee, bake cakes and man stalls.

Parkinson's UK have an opportunity to work with the Lawn Tennis Association on their Open Court Programme which covers all disability/adaptive tennis formats and the aim is to set up provision in Yorkshire. Further information is available if there is sufficient interest from members.

10. Fundraising report

No items.

11. Assistant Treasurer's report

Exercise class

	<u>1<sup>st</sup> class</u>	<u>2<sup>nd</sup> class</u>
29 <sup>th</sup> January	12 pwp 6 carers	9 pwp 4 carers
5 <sup>th</sup> February	11 pwp 6 carers	5 pwp 3 carers

Respite

November – 8 carers took 4 hours, one carer took 2 hours, one carer took 10 hours and 25 mins. Total £920.40

December – 7 carers took 4 hours, 2 carers took 2 hours, one carer took 3 hours and 45 mins. Total £743.60

January – 7 carers took 4 hours, one carer took 2 hours, one carer took 2 hours and 45 mins. Total £681.20.

12. Membership Secretary's report

Ann-Marie reported that there were 147 members on the latest list

13. Webmaster's report.

Ken provided the following update.

- (a) Made major changes to the website to include the new banner on every page.
- (b) Updated the contacts page and also created an email address chair@barnsleyparkinsons.org.uk, this is a full usable address and not just a redirect like the others.
- (c) If anyone would like their redirect changed to a full usable email let Ken know and he can do this.
- (d) Changed the format of the meetings page to change the look and make it easier to update.
- (e) Included the latest newsletter and committee minutes.
- (f) Can everyone check the website regularly and tell Ken of errors or suggest improvements
- (g) The picture gallery is a throw-back to when Bob did the website. Ken is still looking at replacing this but it is not easy. It is very easy to create photo albums on our facebook page but not as easy on a static web.

14. Any other urgent and relevant business

- (a) Terry has accepted an invitation to join a committee of Barnsley Healthcare Federation which represents all G.P. practices in Barnsley. If anyone else would like to attend they would be more than welcome, the next meeting being on 26<sup>th</sup> March at the Priory Centre.

15. Date of next meeting

The next meeting will be held on Tuesday, 11<sup>th</sup> March at 7.00 p.m.