

Parkinson's UK

Barnsley and District Branch

Minutes of committee meeting held on 9th January 2024

Present

Terry Kendall, Kathie Sharman, Ann-Marie Sephton, Philip Thompson, George Spencer, Ken Booth, Alyson Francis, Doris Wragg

1. Welcome

Terry welcomed everyone to the meeting. Special welcome to Alyson who was attending for the first time as our Service Development officer.

2. Apologies for absence

There were no apologies.

3. Minutes of the meeting held on 5th December 2023

The minutes of the meeting held on 5th December 2023 were agreed as a true record.

4. Matters arising

(a) Ann-Marie reported that the new system with the box for provisions at the exercise class was working well.

(b) Terry reported that Kim and the campaign team would be providing the material for the awareness stand at the hospital on 31st January and would be using our display board. The Director of Nursing, Senior Pharmacist, two nurses and Kim Snape are meeting to discuss putting it all together. Rose has informed Terry that the Branch has a mention in the PUK staff letter in relation to the national 'Get it on time' campaign.

5. Chair's report

(a) Review of Christmas Party

It was agreed that the party went well. The raffle raised £342.00. Terry will book the entertainer for next year and also the Inner Wheel ladies who make up the hampers.

(b) Exercise class rota for March

Terry agreed the rota for March with the committee members who had volunteered to run the class.

(c) Annual Report

Terry has now finalised the Annual Report for submission to the AGM on 20th February.

Doris ran through the draft agenda for the AGM to check that committee members were still willing to stand for re-election. It was agreed that George would be included as an Honorary Member.

6. Treasurer's report

Kathie circulated the bank statement as at the end of December which showed a total adjusted cash and bank balance of £28,254.26. Notwithstanding the fact we no longer have to have our accounts formally audited, Terry agreed to review the accounts for 2023 with Kathie.

7. Secretary's report

Doris reported that she had been contacted by three new people, two were intending to come to the next branch meeting and one to the meeting in February.

8. Service Development report

Terry circulated the Branch's activity programme as of March 2024. Alyson will be taking over the two bowling sessions, afternoon tea, annual outing, summer walks and Penistone Show.

World Parkinson's Day is on Thursday, 11th April but we will hold the awareness stand in the town centre on the Wednesday or Friday when there will be more footfall. Doris will book the stand as usual and apply for the street collection licence. Philip will arrange for the Town Hall to be lit up in blue. We may be able to arrange for an awareness stand at the hospital.

Ken suggested that the Scarborough Fair Collection Vintage Transport Museum near Filey may be suitable for the annual outing. Terry will circulate a note at next week's branch meeting.

9. Fundraising report

Philip reported that he would be submitting grant applications to the Shawlands Trust and the National Lottery. The Branch received £1,500 last year from the Shawlands Trust for the exercise class and has received £10,000 in the past from the National Lottery for respite care in the home followed by a further £8,000.

It was agreed that Philip would apply for £9,600 from the National Lottery to cover 12 people taking four hours respite care. The deadline for the Shawlands Trust application is 1st March and the National Lottery 4th April.

10. Assistant Treasurer's report

Ann-Marie has drawn up a list of contact details of people attending the exercise class for use by those committee members running the class in the event of a class being cancelled or in an emergency.

Exercise class.

	<u>1st Class</u>	<u>2nd Class</u>
4 th December	6 pwp 2 carers	8 pwp 6 carers
11 th December	7 pwp 3 carers	7 pwp 5 carers
18 th December	17 pwp 11 carers	(joint Christmas class)
8 th January	10 pwp 3 carers	7 pwp 3 carers

Respite care

7 carers took 4 hours – £560, 4 carers took 2 hours - £160, 2 carers attended Christmas Party for 4.75 hours - £95. Total for December - £815.

11. Membership Secretary's report

Ann-Marie reported that there were 152 members on the latest membership list.

12. Research Champion's report

Ken reported that he had attended a webinar on research into stem cell replacement chaired by a Professor from the University of Edinburgh. A further webinar is being held on 15th January to look at what research is coming up this year.

13. Webmaster's report

Nothing to report.

14. Any other urgent and relevant business

There was no other business.

15. Date of next meeting

The next meeting will be held on Tuesday, 13th February 2024 at 7.00 p.m.