

Parkinson's UK

Barnsley and District Branch

Minutes of committee meeting held on 8th August 2023

Present

Terry Kendall, Kathie Sharman, Philip Thompson, Ann-Marie Sephton, George Spencer, Ken Booth, Doris Wragg

1. Welcome

Terry welcomed everyone to the meeting.

2. Apologies for absence

There were no apologies for absence.

3. Minutes of the meeting held on 11th July 2023

The minutes of the meeting held on 11th July 2023 were agreed as a true record.

4. Matters arising

- (a) Terry will contact the member who had expressed an interest in the Assistant Treasurer post as she has not yet contacted George.
- (b) Philip confirmed that he was happy with Terry's draft wording of explanation regarding high levels of cash in the bank which could be included when applying for funding. It will be left to Philip's discretion to include the sections that are relevant to the particular grant he is applying for.
- (c) Terry reported that he and Tracy Westgarth had now met the Director for Nursing Equality at the hospital and she was keen to assist us with getting medication on time. She was aware that systems are not in place around the hospital and agreed to look out the previous 2015 document with a view to updating it. Following the meeting the Director's deputy rang to say she would expedite the matter and they would be designating nurses who work on the trauma and orthopaedics wards to look after patients with time-critical medication needs. They will report back in three months' time.
- (d) Our request to pay someone for setting up the room at the Emmanuel is in the system but as yet there has been no reply.
- (e) Joseph at Crossroads has not yet got back to Terry regarding meeting the manager of Cloverleaf.
- (f) The revised information leaflets have now been printed. Ann-Marie has drawn up a list of health centres, etc. and will bring them to the next branch meeting for members to distribute to premises in their areas.

- (g) The coffee morning at Mapplewell went very well and raised £565.80. Terry has prepared a thank-you poster.
- (h) Pat White has volunteered to be part of the rota team for the exercise class and will also help with refreshments. In future we will provide biscuits rather than cakes.
- (i) Since George has some tombola items left over from the coffee morning we will have a tombola on the information stand in Locke Park on 13th August as well as jigsaws.
- (j) Terry will forward the email regarding ward 37 to Ann-Marie in case she would like to make any comments.
- (k) Rose has contacted the Membership Section regarding the two members who are still on the list and they have now been taken off.

5. Chair's report

No items.

6. Treasurer's report

Kathie circulated the bank statement as at the end of July which showed a total adjusted cash and bank balance of £37,162.62. The restricted funds for respite care have now been exhausted.

7. Secretary's report

Doris reported that she had not yet heard whether we have been successful in our application for a collection at Wombwell Tesco but we should know by the end of the month.

8. Service Development report

- (a) The stall at Penistone Show on 9th September needs to be up and running by 8.00 a.m. and cannot be dismantled until 5.30 p.m.
- (b) Terry and Ann-Marie will take part in this year's 'Winter Warmer' event at Mapplewell on 14th November from 10.00 a.m. to 2.00 p.m.
- (c) Terry had provisionally booked the afternoon tea at the White Bull at Cannon Hall for 20 people but Doris will let them know that the number may be 30-40.

- (d) The speaker from PUK for 19th September was originally CEO Caroline Russell, but this has since changed to Juliet Tizzard, Director of External Relations, and then again to Emma Cooper, Director of Community and Participation. The CEO's secretary will confirm who will be attending nearer the time.
- (e) Terry reported that Joe White's daughter, Tracey Fraser, had volunteered to take on the role of Newsletter Editor. Terry has let Sheila know and passed on Sheila's contact details.

9. Fundraising report

Philip reported that he had ten names so far on the list for Carers' Day and at least three people who need care on the day. The deadline for notifying the Spa of our treatment requirements is the end of September and they will then get back to us with the times. George will organise two carers from Crossroads to attend from 9.00 a.m. to 12.30 p.m.

10. Assistant Treasurer's report

Exercise class

	<u>1st class</u>		<u>2nd class</u>	
3 rd July	9 pwp	4 carers	9 pwp	4 carers
10 th July	8 pwp	3 carers	10 pwp	5 carers
17 th July	10 pwp	5 carers	7 pwp	2 carers
24 th July	7 pwp	3 carers	7 pwp	5 carers

Respite care

11 people took 4 hours during July - £880. We have not been charged for the carer at the July branch meeting as a charge was mistakenly included in the June invoice when we did not have a meeting.

11. Membership Secretary's report

Ann-Marie reported that she had not yet received the latest list but the number of members should be around 146.

12. Research Champion's report

Nothing to report.

13. Webmaster's report

Ken referred to the need to have another person who can manage the website in case there are occasions when he is not able to do so. Terry will raise the issue at the next branch meeting.

14. Any other urgent and relevant business

George said he would like to thank Terry for putting his name forward for the Barnsley Chronicle Proud of Barnsley awards.

15. Date of next meeting

The next meeting will be held on Tuesday, 12th September at 7.00 p.m.