

## PARKINSON'S UK

Minutes of virtual committee meeting held on Tuesday, 14<sup>th</sup> September, 2021 at 11.00am

Present: Terry Kendall, Philip Thompson, Ann Marie Sephton, George Spencer, Sheila Ireland, Ken Booth, Doris Wragg and Susan Grant.

1. Terry welcomed everyone.
2. Apologies: Kathie Sharman.
3. Minutes of the meeting held on 10<sup>th</sup> August 2021 (previously circulated), approved.
4. Matters arising not covered elsewhere on the agenda, none.
5. Acting Chair's Report, Terry.

### a. Rose's Monthly Update

Parkinson's UK has issued a revised timetable for re-starting activities. The wearing of masks is completely voluntary. A list of those attending a meeting must be kept, but if a contact notifies us of a positive test result then we do not bear any responsibility.

Rose asked that people should be careful when handling cash such as money collected for raffle tickets.

Terry said that we will have to do a risk assessment at Emmanuel. He also suggested that we need to make contact with Carolyn, our specialist nurse to see if she would be prepared to attend some of the meetings.

### b. Report of meeting with Emmanuel on 10<sup>th</sup> September.

The church has the dates for our branch meetings and the exercise class in their diary. The cost of different rooms varies slightly from the previous rate but the overall total is about the same.

The system for managing the cleaning of the church seems to be relying more on voluntary helpers rather than paid staff. Hand sanitisers will be provided but we will have to wipe down the tables.

We are able to use the kitchen, but we have to take away our own rubbish.

Neil Stones from the U3A choir asked if we would like to change our general meetings to a Thursday, so that the choir could use the upper hall instead of the ground floor which has as a lower ceiling. It was decided not to change.

There was some discussion about using disposable beakers, but it was decided to use ordinary crockery.

Ann Marie said that she is now available for the General meeting. Cakes will be provided by Ann Marie or the Cottage Bakery at Silkstone Common.

### c. Report on meeting with Bronia on 13<sup>th</sup> September.

The first meeting with Bronia will be an informal get-together. As it has been such a long time since we met for an exercise session it is necessary to collect information on everyone's fitness. Parkinson's UK requires that a form is completed for everyone. A risk assessment needs to take place before any activities take place. We have had up to 16 taking part; it might be necessary to ask the carers to sit behind.

There was also some discussion about Bronia's remuneration.

We must give head office 3 weeks notice before any activity begins.

The Christmas party will take place on Wednesday, 15<sup>th</sup> December. The newsletter will be used to inform people of events.

### 6. Treasurer's Report, Kathie absent.

### 7. Secretary's Report, Doris.

Doris informed George that she had given his address to a gentleman who had a donation for the branch from his wife's funeral.

A candidate for a position as a trustee has asked us to distribute more detailed information about herself, but it was agreed that as there is information about each candidate in the voting documentation we should not circulate additional information about one individual candidate.

#### 8. Service Development Report, Sheila.

Now that we know the re-starting date Sheila said she could get on with next year's programme. Any suggestions welcome.

#### 9. Funding Report

Philip said he had been in contact with Penistone Young Farmers about the money promised to us following the harvest auction 2 years ago, the money had been sent to Parkinson's UK and not to the Barnsley Branch. They apologised for the mistake and offered us half of any money they raise this year.

Parkinson's UK have grants available under £2,500, a form needs to be filled in. We could apply for money to pay Bronia's remuneration.

Philip has submitted a grant application to the Shawlands Trust. Terry mentioned that the Yorkshire Bank looks favourably on local groups. Philip added that Morrisons has a charitable section as well as the Co-op.

#### 10 Assistant Treasurer, George.

At the last meeting (July) George said he had not received a bill from Crossroads. The next day we received a bill for £229.60. The bill for August is £262.46 which covers 4 people for 4 hours each.

#### 11. Acting Membership Secretary, Ann Marie Sephton.

According to head office we have 140 people on our membership list.

#### AOB

The next committee meeting will be at the Emmanuel on Tuesday, 12<sup>th</sup> October at 7.00 p.m. and it will be a face-to-face meeting, the first since the Covid19 restrictions were lifted. There was some discussion about whether or not to retain the Zoom subscription. Eventually, Ken decided that it would be sufficient to use the free 40 minutes if we needed a meeting at short notice. He will bring his iPad to the next committee meeting to show other committee members how to set up a virtual meeting.

The meeting finished at 12.05pm.

The next meeting will be on Tuesday, 12<sup>th</sup> October 2021 at 7.00 p.m.