

Parkinson's UK

Barnsley and District Branch

Minutes of committee meeting held on 14th February 2023

Present

Terry Kendall, Ann-Marie Sephton, Kathie Sharman, Philip Thompson, Ken Booth, Doris Wragg.

1. Welcome

Terry welcomed everyone to the meeting.

2. Apologies for absence

Apologies were received from Susan Grant, George Spencer and Joe White.

3. Minutes of the meeting held on 10th January 2023

The minutes of the meeting held on 10th January 2023 were agreed as a true record subject to Susan Grant being added to the apologies.

4. Matters arising

SumUp

Terry reported that Rose had informed him that some branches had had issues with SumUp. Rose is going to investigate and report back.

Ann-Marie queried whether we should have to pay VAT as PUK is registered as a charity. Terry had raised this matter with Rose and she was going to investigate if PUK had any arrangement with SumUp.

World Parkinson's Day

Philip has asked if we can have the lighting at the Town Hall and Glassworks changed to blue but has not yet received a reply.

PUK have suggested that people might like to write poems as last year or make blue cakes, wear blue nail polish, etc.

It was agreed that Doris would contact BMBC to book an information stand in the town centre on Tuesday, 11th April.

Terry will contact Carolyn to ask if she can arrange for the free-standing banner to be displayed at the hospital.

Service Development

Caroline Russell is unable to come to the July branch meeting so will come to the September branch meeting.

Christmas Party Planning

Terry circulated a revised list of duties which had been agreed at the previous committee meeting.

Treasurer's report

Terry reported that Rose had informed him that because of cash pooling there was no need to have an independent auditor to audit the final accounts.

5. Chair's report

(a) Rose's updates/Network News

PUK have reminded branches that volunteers need to claim expenses.

Rose will attend in person either the March or April meeting.

(b) Committee vacancies

Terry reported that no progress had been made in filling the committee vacancies. Rona is training Maxine to take over the duties of Meeting Greeter.

6. Treasurer's report

Kathie reported that she had not got all the information yet for the January report as George was away but the branch's balance was £41,201.87 at the end of January.

Philip raised the issue of having to supply a copy of the branch's bank statement when applying for grants. Whilst the branch may seem to be in a financially good position, this does not take into account the fact that when we draw up the budget at the start of the year we have to allocate funding to the various services and activities in order that our targets can be met.

It was agreed that Terry would seek guidance from Rose as to how we can approach future funders without appearing to be cash-rich when applying for grants.

7. Secretary's report

Tesco collections

Last year's collections were held in June (Penistone) and September (Wombwell Lane). The 'window' for applying for June this year is 1st-31st March so Doris will submit an application for a collection at the Penistone store.

8. Service Development report

Terry circulated the results of a survey he had carried out seeking members' suggestions for outings and topics for speakers. Cleethorpes came out top of the list of outings with five votes.

He also circulated a reporting showing the branch activities for the year. It was agreed that there would be no Langsett walk but Terry would book a stand at this year's Penistone show in September.

9. Fundraising report

The bucket collection at Barnsley FC raised £259.58.

10. Assistant Treasurer's report

Exercise class

	<u>1st class</u>	<u>2nd class</u>
9 th January	8 pwp 5 carers	7 pwp 1 carer
16 th January	9 pwp 5 carers	5 pwp 2 carers
23 rd January	4 pwp 3 carers	6 pwp 3 carers
30 th January	8 pwp 3 carers	9 pwp 5 carers

11. Membership Secretary's report

Ann-Marie reported that there were 150 members on the latest list but one member has since died.

12. Webmaster's report

Ken will delete the reference to the Blackpool holiday on the website and also amend the reference to transport to include all events, not just branch meetings.

13. Any other urgent and relevant business

No items.

14. Date of next meeting

The next meeting will be held on Tuesday, 14th March at 7.00 p.m.