

Parkinson's UK

Barnsley and District Branch

Minutes of committee meeting held on 14<sup>th</sup> December 2022

Present

Terry Kendall, Ann-Marie Sephton, Kathie Sharman, Philip Thompson, George Spencer, Ken Booth, Doris Wragg.

1. Welcome

Terry welcomed everyone to the meeting.

2. Apologies for absence

Apologies were received from Susan Grant, Joe White and Rose Crawley.

3. Minutes of the meeting held on 8<sup>th</sup> November 2022

The minutes of the meeting held on 8<sup>th</sup> November 2022 were agreed as a true record subject to the following amendments.

5(a)(i) Second paragraph should read "Philip has previously suggested that service level agreements should not have the requirement to be renewed every year and Rose has agreed to take this up".

10. Second paragraph under respite care should read "The National Lottery grant period ran out on 25<sup>th</sup> October so the end of term report should be anticipated".

4. Matters arising

SumUp

Terry reported that in addition to the two types of SumUp card reader which Rose had advised him of, Terry had found details of a third option which can be used outside as well as inside. The device costs £130 plus 1.69% for each payment transaction and also has a facility to print receipts.

After discussion, it was agreed we would purchase the third option card reader. Ann-Marie would action the purchase.

World Parkinson's Day

Philip will ask if the water fountains in the new Glass Works can be lit up blue in addition to the Town Hall.

## Respite

George has checked with Crossroads regarding the charge for six hours in the October invoice and they have clarified that this was for the carers at the Carer's Day.

## 5. Chair's report

### (a) Rose's updates/Network News

Nothing to report as Rose's monthly meeting was scheduled for after the committee meeting. Network news was not available at the time of the meeting.

### (b) Introduction of a dance class

Terry reported that he had been asked by the Parkinson's Nurse if he was aware of a Tango dance class organised by the Sheffield branch which is well-supported. He had asked people at the exercise class if anyone would be interested in attending a dance class and about four people expressed an interest. Terry has asked Bronia to look into whether there are any dance classes in the area which are suitable for people with Parkinson's that we can signpost them to.

### (c) Setting up a Facebook page

The Parkinson's nurse had suggested to Terry that a Facebook page for the branch would help to raise our profile with the wider public. Having discussed this with Rose, she advised that a post-graduate student at Sheffield University who is studying communications may be able to assist. After discussion Ken agreed to setup a page.

## 6. Treasurer's report

The committee noted the bank statement as at the end of November showing a total adjusted cash and bank balance of £43,261.57. Kathie also advised that the HSBC account was now closed.

Kathie has contacted Head Office for information regarding the bequest. They were going to speak to someone who deals with legacies and get back to her but have not done so yet.

A meeting of the Finance sub-committee to discuss next year's spending plan will be held at 2.15 p.m. on Monday, 9<sup>th</sup> January in the small room downstairs at the Emmanuel.

## 7. Secretary's report

Doris will need to send out the AGM agenda to members giving at least 35 days' notice as nominations are being requested. The committee members present confirmed that they were willing to stand for re-election.

8. Service Development report

January – ‘Patients as Educators’, the gentleman from Sheffield University who runs the programme.

February – AGM

March – Benefits Adviser from Making Space.

April – Ian McMillan

May – Heather Mortiboys – research.

June – Trip. Terry will ask for suggestions at the January branch meeting.

July – Terry will invite Caroline Russell, Chief Executive of PUK

29<sup>th</sup> July – Mapplewell Coffee Morning.

Julia Goddard is leaving Making Space but will attend the January Branch meeting with her replacement.

Pat Batty had agreed to take over production of the newsletter. Sheila will assist Pat with the preparation of the January issue.

9. Fundraising report

No items.

10. Assistant Treasurer’s report

Exercise class

	<u>1<sup>st</sup> class</u>	<u>2<sup>nd</sup> class</u>
14 <sup>th</sup> November	8 pwp 5 carers	2 pwp 1 carers
21 <sup>st</sup> November	9 pwp 6 carers	4 pwp 2 carers
28 <sup>th</sup> November	10 pwp 6 carers	6 pwp 2 carers
12 <sup>th</sup> December	8 pwp 5 carers	5 pwp 4 carers

Respite care

The November invoice has not yet been received.

Exercise class

The first meeting in the new year would be on 9th January 2023.

11. Membership Secretary's report

Ann-Marie reported that there were 151 members on the latest list. Terry reported that following analysis of the membership list, 70 is the average age of members and the average length of membership is 7.5 years.

12. Webmaster's report

Ken has now had the name changed to Barnsley and District Branch and is looking at a cheaper deal. He is also working on changing the photo section to put them into albums which will be easier to update.

13. Any other urgent and relevant business

None.

14. Date of next meeting

The next meeting will be held on Tuesday, 10<sup>th</sup> January at 7.00 p.m.