

PARKINSON'S UK
BARNSELEY & DISTRICT BRANCH

MINUTES OF THE COMMITTEE MEETING ON 14TH DECEMBER 2021 AT 7.00 P.M.

AT EMMANUEL METHODIST CHURCH

Present: Terry Kendall, Philip Thompson, George Spencer, Sheila Ireland, Ann Marie Sephton and Susan

Grant.

I. Terry welcomed everyone.

2. **Apologies:** Doris Wragg, Kathie Sharman and Ken Booth.

3. Minutes of the meeting held on 9th November 2021 (previously circulated). Kathie was left off the attendance list by mistake.

4. **Matters arising not covered elsewhere on the agenda.**

- a Terry said that the Partnerships & Participation Manager of Wentworth Castle was still keen to develop a link between us. A date for a meeting between Terry and the Wentworth people is to be arranged early in the New Year.
- b The two microphones mentioned in last month's minutes have been bought and are making it easier to hear the speaker.

5. **Acting Chair's report.**

- a **Rose's monthly updates.** Rose is on holiday at the moment. Before that she spoke at her monthly ZOOM update meeting of a new document to be issued to all Branches. The document to be known as the Operational Framework replaces the previous Branch Rules document. All Branches will receive a hard copy of the Operational Framework early in the new year. The document includes the requirement that the main officers should not remain in that position for more than six years. Branch records may be destroyed after 7 years and financial documentation earlier than the past 6 years plus the current one may also be destroyed. The annual review has been completed for Barnsley. The wording of the rules for operating the branch do seem to have softened recently, using the word 'may' rather than 'must'. The regular finance meeting is due after Christmas; we still have to set our budget yet. Terry to circulate the date to committee members involved.
- b **Review of the Christmas party.** Although people in general enjoyed the party (they certainly enjoyed the buffet) George commented that it took a great deal of effort to organise the raffle, the table decoration and buffet. In addition the cost of hiring that room is due to increase dramatically for next year, from £100 to £186, and the gap between the cost and the money brought in by the raffle has widened considerably. We made £360 whereas the total cost was £600. There was discussion about the rising costs. The cost was compounded by the fact that a number of people had put their names down and did not come or let us know that they had cancelled. Even though the choir did their best to finish off the leftovers there was still food that was wasted. The cost of the food equated to £7 per head. It was suggested that members might like to try a commercial venue such as Burntwood or the Holiday Inn.

- c **Counselling Service.** We have had an email from the Hospice saying that as part of a mid-term review they were asking questions of those taking part. The total bill for a year is £2,000. In June it was £240.50, in July it was £185 and in October £319.80.
- d **Respite Care.** Terry has previously issued to the committee members a copy of the new procedure to be followed for accessing the service. Philip said we need a few more applications as we have unused capacity at the moment. It was suggested that an article should appear in the next newsletter promoting the service.
- e **The AGM, Tuesday 15th February 2022.** The members will receive a letter with the agenda and the opportunity to nominate volunteers to join the committee or to stand for one of the posts. Copies will be needed. There will be a speaker at the meeting talking about a Parkinson's research project currently being held at their clinic in Tankersley.

6. **Treasurer's Report.** Kathie.

We have had a donation from Pat Beaumont for £250. We also have a debit charged to our account for £3.60 and no-one seems to know why, it is being investigated. All documentation has now been received from Barclays. George and Kathie should soon receive access to the on-line banking system. This will enable the transferring of our funds before the end of the year.

7. **Secretary's Report** Doris absent.

8. **Service Development Report,** Sheila.

The speaker in January will be Mike Fisher. Mike will give an overview of the Tankersley project. Angie Vaines will be giving a talk in July on how Nordic walking can help those who have Parkinson's. In August a senior Parkinson's Adviser, Janet Edmunds, will talk about the services available from Parkinson's UK. In September, Carolyn Turton the Parkinson's nurse will talk about nurse specialists.

9. **Funding Report** Philip

Philip informed us that the second tranche of the Shawlands Trust has arrived, the second in 6 months. We are looking for a grant to support the Carers' Day, but as yet there is no date because it is too far away. We are funded for respite care, but we need to look at the two day trips.

The football match collection will take place at Oakwell on Saturday 15th January. The following committee members volunteered to take part — George, Janice, Ann Marie, Sheila, Ian, Terry and Philip.

The young girl, Sophia, who as part of her Duke of Edinburgh Silver award wants raise the understanding of Parkinson's amongst young people as well fund raising , has been contacted by Rose and is in the process, along with her mother, need to complete the first 3 modules of the volunteer training module.

10. **Assistant Treasurer** George

Crossroads – In November three people had four hours each, one person had 3.25 hours and one person had 2 hours. At £16.40 an hour the total paid was £282.90.

Exercise class.

1 st November	11 pwp	6 carers	
8 th November	12 pwp	6 carers	
15 November	13 pwp	6 carers	
22 nd November	14 pwp	6 carers	
29 th November	7 pwp	3 carers	(bad weather)

11. **Acting Membership Secretary, Ann Marie.**

Head office says that we have 139 members. Given that one person has died recently the number may be a little out of date, especially as we have 6 new and returning members. The figures may also be artificially lower because if you are not a member then your name may not be recorded at head office. If people wish to stay informed without being a formal member there will have to be a separate list.

12. **AOB**

Carer training. This will start in January led by Trish Eccles. Ann Marie asked for permission to attend a meeting to talk about our group and Parkinson's.

If anyone wants to contact Philip his landline is out of order so use his mobile number. 0729705596.

13. The meeting finished at 8.18pm

The next general meeting will be on Tuesday 11th January, 2022 at 7 pm.