

PARKINSON'S UK

BARNESLEY & DISTRICT BRANCH

Minutes of committee meeting held at Emmanuel on Tuesday, 12th October, 2021 at 7.00pm

Present: Terry Kendall, Philip Thompson, Ann Marie Sephton, George Spencer, Sheila Ireland, Ken Booth, Doris Wragg, Kathie Sharman and Susan Grant.

1. Terry welcomed everyone.
2. Apologies: none.
3. Minutes of the meeting held on 14th September 2021 (previously circulated), approved.

Before the meeting was underway Philip said that he realised he had given out some confidential information at the last committee meeting and it had been included in the minutes, which were then posted on our website. It was agreed that the reference should be redacted in the minutes. It was agreed it is important that minutes are not published on the website before they have been approved.

4. Matters arising not covered elsewhere on the agenda.

The maximum number for the exercise class is 15, not 16.

Philip mentioned the risk assessment referred to in Rose's updates. There are 2 risk assessments; one for the building and one for Parkinson's UK. Philip does not think he can add anything more.

Carolyn, our specialist nurse, is coming to the Christmas party. She has also agreed to attend two meetings a year, March and September. It is important for members to be able to get in touch with Carolyn and be aware that she can contact Dr Khan quickly and can write prescriptions.

Regarding the person mentioned in last month's minutes who asked for our support in the trustee elections, we can now publish his/her election address as other candidates are now allowed the same publicity.

The date of the Christmas party has been confirmed as 1st December. Numbers are needed for catering.

5. Acting Chair's Report, Terry.

- a. Rose's Monthly Update

The monthly updates are available on Assembly.

The PUK internet site is now connected by a link to our website.

Any new activities that are introduced there is now a new form to be filled in.

Our training for handling personal data only lasts for 12 months. A check on your profile in Assembly will advise you when your due to update your training.

Rose asked to join our committee meetings by Zoom. Ken checked the Wi-Fi details at the church and said that is possible.

Parkinson's UK is suggesting a master template for raising money. There is also a suggestion that it might be useful to try local funeral directors for funding or 'Give as you Live'. It was recognised that funeral directors had been written to some considerable time ago. Terry said he thought it was worth writing to them again.

Our return to live meetings means we have to consider changes, as some members will have died or moved to live elsewhere and new members have joined. Terry has their details.

Details were given about the regional meeting. It takes place on Wednesday 3rd November at 2pm and/or Friday 5th November at 2pm; both via Zoom.

b. Christmas party arrangements.

Terry has contacted a lady who does the flowers. The Inner Wheel usually do the hampers and donation of appropriate goods to fill the hampers needs to be mentioned at the exercise class and the general meeting to be announced.

George is going to visit KDA to buy table coverings, serviettes etc. Flower arrangements for the tables to be made and sold as usual

A Crossroads carer will attend the Christmas party. The mayor has been asked to arrive at 1.15 and the photographer later in the proceedings.

George will sort out the raffle and tickets.

c. Duke of Edinburgh Award volunteer.

The mother of a GCSE pupil at Wakefield Girls' High School has asked if we have any voluntary work that would enable her daughter to complete the challenges required for the Duke of Edinburgh award. The pupil's grandfather has Parkinson's. Ann Marie said that a possible solution would be for her to help with baking of refreshments for different meetings and to help serve tea and coffee. Terry suggested it would be appropriate for the pupil to work on a project to raise funds for the branch on National Parkinson's Day 2022. The project would be designed to increase awareness of Parkinson's, particularly amongst young people by using social media alongside traditional methods.

6. Treasurer's Report, Kathie.

Kathie has a problem with the website of our bank account with HSBC, she is unable to gain access. She did, however, find out that we have £26,470.51 including £225 in donations. We shall be moving over to Barclays in line with Parkinson's UK Cash Pooling project. As it is a new account, we need to arrange signatories. Three people would have internet access. The aim is to keep the old account open for a few months so that regular donors have time to change our banking details.

7. Secretary's Report, Doris.

11 new members are planning to come to the general meeting. Doris will make contact with them.

8. Service Development Report, Sheila.

Sheila has managed to find people willing to give a talk at our general meetings for most of the coming year.

November	Tax, Care and Toyboys. (A solicitor).
January	My Barnsley 2.
February	AGM.
March	Daily Living Aids. Sue Miller.
April	Our President, Ian McMillan.
May	Preventing Fraud. Andy Foster (Policeman).
June & Sept	Trips to be decided.

9. Funding Report, Philip.

Penistone Young Farmers group who promised to give the branch the £1600 they raised last year sent the money to head office, by mistake. They apologised for their error and offered to give us half of the money raised for charity this year.

Philip has contacted Barnsley Bond to confirm that the money we have been given for the exercise class can be rolled over to this year.

The best news is that we have £7,900 in the bank from the National Lottery.

We need to make sure that our members are aware of what the Barnsley group has to offer. Since we lost the expertise of an adviser who made members aware of support the numbers making use of what is available has fallen. At present only two members are making use of the respite care and we could fund more hours of respite care.

Philip was also thinking that he might be able to get some funding for the Nordic walking group because it not a common type of exercise for people with Parkinson's.

10 Assistant Treasurer, George.

George has been in contact with the team of Parkinson's advisers which replaced Sharon Gray, covering a larger area. Our main contact is Lauren, but he has spoken to three different people on the 'phone recently. We have very little contact with the team and so there is very little continuity. George feels that the advice system is not working.

11. Acting Membership Secretary, Ann Marie Sephton.

According to head office we have 142 people on our membership list.

AOB

George asked for a volunteer to organise the exercise class on 15th November as he is unavailable. Terry agreed he would stand in.

The meeting finished at 9.03pm. It had been interrupted by an unscheduled fire alarm.

The next committee meeting will be on Tuesday 9th November at Emmanuel at 7pm.