

## Parkinson's UK

### Barnsley and District Branch

#### Minutes of committee meeting held on 11<sup>th</sup> April 2023

##### Present

Terry Kendall, Ann-Marie Sephton, Kathie Sharman, George Spencer, Philip Thompson, Ken Booth, Doris Wragg.

##### 1. Welcome

Terry welcomed everyone to the meeting.

##### 2. Apologies for absence

There were no apologies.

##### 3. Minutes of the meeting held on 14<sup>th</sup> March 2023

The minutes of the meeting held on 14<sup>th</sup> March 2023 were agreed as a true record.

##### 4. Matters arising

- (a) Terry reported that there was feedback on SumUp in Network News saying the problem was minor and branches should liaise with PUK if they want to go ahead. Ann-Marie agreed to liaise with them and also raise the issue of reclaiming the VAT.
- (b) We need to give more thought to the problem of committee vacancies.
- (c) Terry has discussed with Rose the issue of how we can approach future funders, given we now have what appears to be a very healthy bank balance, but Rose is not aware of any branches raising this in the past so she will ask around and get back to us.

##### 5. Chair's report

###### (a) World Parkinson's Day

Terry reported that a number of people had visited the information stand in the town centre, most of whom had not heard of our branch. In addition to the collection buckets, 16 jigsaws had been sold.

Ann-Marie and Philip had manned the information stand at the hospital but had only had about half a dozen enquiries. The stand at the hospital had been arranged through the hospital charity team. They in turn had liaised with the physio team based in the hospital emergency department. The physio team wanted to raise the profile of Parkinson's by getting members of the public to participate in

the PUK challenge for WPD to raise 1,000 'stand and sit' exercises country wide. The team achieved 2873.

Philip has arranged to have the town hall tower illuminated in blue for the day.

Terry had an article printed in the Chronicle advertising WPD and our town centre stand.

Maxine Mellor contacted BBC radio 2 and got a mention on the Owain Wyn Evans breakfast show of our activities.

Ken put out a message on our Facebook page.

#### 'Get it on time' campaign

Terry reported that he had put together a short questionnaire and letter, which Tracy Westgarth had approved, asking members to outline any problems they had experienced with their medication when admitted to hospital. He had circulated it to members at the branch meeting and exercise class. The co-ordinator for campaigns is keen to take the results of the survey forward and the suggestion is that a formal submission be made to the hospital with the assistance of PUK. All the information collected would be anonymous.

#### 6. Treasurer's report

Kathie reported that the closing balance at the end of March was £41850.98. Kathie explained she was awaiting updated information from George. Once she has that information, she will provide a more accurate closing balance. (Following the meeting Kathie issued amended accounts showing a closing balance for March of £42,080.63.)

Terry will act as signatory for on-line banking now that George is stepping back. As there is no longer a requirement to have an auditor, some of our accounting practices will need to change in order for there to be a clear audit trail of our income and expenditure.

#### 7. Secretary's report

Nothing to report.

#### 8. Service Development report

There are 28 people on the list so far for the Cleethorpes trip plus any that George gets from the exercise class.

Terry reported that one of the requirements for Penistone Show is that we have a fire extinguisher in the gazebo. It was agreed that Terry should purchase one.

An email has been received from a member of the RSPB asking if we would be interested in visiting Old Moor to help them understand what they could be doing to make their reserves more welcoming and inclusive for everybody. Terry is trying to contact them but so far has had no success.

9. Fundraising report

Rose has informed Terry that PUK will shortly be moving to three-year contracts for service level agreements. The form is currently being revised and should be available for when the current respite care agreement ends in June.

Whilst the number of people using respite care is increasing on the invoice from Crossroads, approval has only been given for six applicants since the new system started and two of those have passed away. Terry will contact Carolyn to ask if she is referring people directly to Crossroads.

An article has been included in the newsletter asking for contributions for the Plant Sale on 11<sup>th</sup> June and this will also be raised at the branch meeting and exercise class.

10. Assistant Treasurer's report

Exercise class

	<u>1<sup>st</sup> class</u>	<u>2<sup>nd</sup> class</u>
6 <sup>th</sup> March	9 pwp 4 carers	6 pwp 3 carers
13 <sup>th</sup> March	8 pwp 4 carers	11 pwp 6 carers
20 <sup>st</sup> March	8 pwp 4 carers	8 pwp 5 carers
27 <sup>th</sup> March	8 pwp 5 carers	9 pwp 5 carers

Respite care

Carer at branch meeting 2¾ hours - £49.50, 9 people took 4 hours - £648.

Total for February £697.50

Carer at branch meeting 2 hours - £36, one person took 2¾ hours - £49.50, one person took 2 hours - £36, and 9 people took 4 hours - £648.

Total for March £769.50.

Terry will contact the Emmanuel to ask if we can pay extra for someone to set up the room.

11. Membership Secretary's report

Ann-Marie reported that there were 148 members on the latest membership list.

12. Webmaster's report

Ken has put the list of walks on the website.

13. Any other urgent and relevant business

(a) Joseph at Crossroads will arrange for Terry to meet the manager of Cloverleaf who have taken over from Making Space.

14. Date of next meeting

The next meeting will be held on Tuesday 9<sup>th</sup> May at 7.00 p.m. George and Ken gave their apologies in advance.