

Parkinson's UK

Barnsley and District Branch

Minutes of 'virtual' committee meeting held on 10<sup>th</sup> August 2021

Present

Terry Kendall, Ann-Marie Sephton, Philip Thompson, George Spencer, Ken Booth, Doris Wragg

1. Welcome

Ann-Marie welcomed everyone to the meeting.

2. Apologies

Apologies were received from Kathie Sharman, Sheila Ireland and Susan Grant.

3. Minutes of the meeting held on 13<sup>th</sup> July 2021

The minutes of the meeting held on 13<sup>th</sup> July 2021 were agreed as a true record.

4. Matters arising not covered elsewhere on the agenda

There were no matters arising.

5. Acting Chair's report

(a) Determination of venue on return to in-person activities

The committee discussed their thoughts on the suitability of Shaw Lane as a possible venue on return to in-person activities following their visit on 29<sup>th</sup> July.

With regard to the room which would be used for the exercise classes, it was not clear how the two separate classes would work and also there were no windows for ventilation. As there were no kitchen facilities we would have to provide a boiler for refreshments for both the branch meetings and exercise classes which would involve carrying large quantities of hot water. It was also felt that the rooms, which were down corridors, were a long way to walk from the entrance. Another issue was that the venue is in close proximity to a school which would make coming out at 4.00 p.m. difficult.

With regard to cleaning at the Emmanuel, Ann-Marie pointed out that there was an antibacterial spray which could be used on both hard and soft surfaces and which did not need wiping off.

After a show of hands, it was unanimously agreed that we would stay at the Emmanuel.

(b) Provisional date for return to in-person activities

It was agreed that in-person activities would start with the branch meeting on 21<sup>st</sup> September.

With regard to the exercise classes, Philip will arrange a meeting with Bronia to set up a new service level agreement and also discuss the arrangements she wants to make for restarting the exercise classes as the people who have previously attended the classes will need to be re-assessed. He will arrange the meeting towards the end of August/beginning of September with Terry, Ann-Marie, Kathie and George.

Sheila will prepare a newsletter informing members of the above and asking those who have previously attended the exercise classes to come on a certain day for re-assessment.

Ann-Marie pointed out that we need to make sure the kitchen is available at the Emmanuel as some churches are not yet using their kitchens.

6. Treasurer's report

The committee noted the income and expenditure statement as at 31<sup>st</sup> July previously circulated by Kathie which shows a total adjusted cash and bank balance of £26,344.54.

7. Secretary's report

Doris reported that she had recently received enquiries from five new couples who were interested in attending branch meetings. She had given them information about the branch and said she would let them know when we restart.

8. Service Development report

Sheila had provided Doris with the following information.

The walk in Locke Park had been successful and included two new members. The weather threatened but just held off so we were able to have our coffee at tables outside the café. Thank you to Rona for treating us all to coffee.

Sheila has finally got in touch with Sue Mills but she has recently had another knee operation so would prefer not to come in October. Sheila has arranged for her to come next March – she will be on the train (with a heavy suitcase).

Once the venue is confirmed, Sheila will contact Sandra Salisbury to organise the speaker to talk about Nordic walking at the October meeting and will also contact the November and January speakers to confirm the venue.

Amy Sanderson, who is carrying out the Parkinson's study into falls, would like to attend the walk in September to talk about the study and recruit volunteers. She hopes to have posters

ready by that time. However, Sheila was going to contact her to suggest she comes to the meeting on 21<sup>st</sup> September or an exercise class instead once the dates are confirmed.

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It was suggested that instead of Amy attending the branch meeting an article could be included in the newsletter and the study could be mentioned at the meeting as well.

9. Fundraising report

Philip will write to Barnsley FC requesting a bucket collection later on in the football season.

It was noted that the donation from the Penistone Young Farmers had not yet been received.

10. Assistant Treasurer's report

The invoice for July has not yet been received from Crossroads.

11. Acting Membership Secretary's report

Ann-Marie reported that there were 142 members on the latest list, but it still includes two members who have died despite the membership section having been told on more than one occasion.

12. Any other urgent and relevant business

Philip reported that Rona had invited the committee and their partners to a light lunch at 11.00 a.m. on Wednesday, 1<sup>st</sup> September to celebrate her birthday.

13. Date of next meeting

The next meeting will be held on Tuesday, 14<sup>th</sup> September 2021 at 11.00 a.m.

15<sup>th</sup> August, 2021.

DW